



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

Karen S. Oleyar, Treasurer  
Doyle for Congress Committee  
2227 Hampton Street  
Pittsburgh, PA 15218

DEC 6 2001

Identification Number: C00290064

Reference: Mid-Year Report (1/1/01-6/30/01)

Dear Ms. Oleyar:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report indicates the use of calendar year-to-date figures when aggregating and reporting receipts and disbursements. Please be reminded that candidate committees are required to aggregate and report their receipts and disbursements on an election-cycle basis rather than on a calendar-year basis. Beginning with your next report, please ensure that election cycle-to-date figures are used when reporting aggregate amounts. (2 U.S.C. §434(b))

-Schedule A, supporting Line 13(a), of the Detailed Summary Page discloses the receipt of loans from Congressman Doyle. It appears that you are attempting to report cash advances made by the Congressman. If the Congressman is advancing funds to the committee for the purchase of campaign materials or services, the transaction should be reported in the following manner. The advance should be itemized as a contribution on Schedule A and listed as a memo entry and also listed on Schedule D as a debt owed by the committee. When the payment is made the transaction should be itemized on a Schedule B supporting Line 17. If the ultimate vendor requires itemization, it should be listed on Schedule B as a memo entry directly below the entry itemizing the payment of the advance. See 11 CFR 116.5 Advances by committee staff and other individuals.